

Permit Contract

Help

City of Pasadena
 100 N. Garfield Ave.
 Rm N255
 Pasadena, CA 91109
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Permit #492, Issued
 Apr 14, 2009 10:53 AM

City of Pasadena
Human Services & Recreation Department

Customer Type: Individual / Private
 Prepared By: Marina Calderon

Agent: Charles Kaczinski
 Jet Propulsion Laboratory
 4800 Oak Grove Dr.
 Pasadena, CA 91109

Work: (818) 354-3974

Charges	Taxes	Discounts	Total Charges	Total Payments	Refunds	Balance
\$3,190.00	0	0	\$3,190.00	(\$3,190.00)	0	0

▼ RESERVATIONS

Event	Resource	Center	
JPL Softball Type: Outdoor Sports Rental Attend/Qty: 60	Hahamongna Multi Purpose Field	Hahamongna Watershed Park N Oak Grove Drive & Foothill Blvd Pasadena, CA 91103 (626) 744-7195	
Days Requested	Event Begins	Duration	Event Ends
Day Date			
Monday Apr 20, 2009	5:30 PM	2 hours	Apr 20, 2009 at 7:30 PM
Tuesday Apr 21, 2009	5:30 PM	2 hours	Apr 21, 2009 at 7:30 PM
Wednesday Apr 22, 2009	5:30 PM	2 hours	Apr 22, 2009 at 7:30 PM
Monday Apr 27, 2009	5:30 PM	2 hours	Apr 27, 2009 at 7:30 PM
Tuesday Apr 28, 2009	5:30 PM	2 hours	Apr 28, 2009 at 7:30 PM
Wednesday Apr 29, 2009	5:30 PM	2 hours	Apr 29, 2009 at 7:30 PM
Monday May 4, 2009	5:30 PM	2 hours	May 4, 2009 at 7:30 PM
Tuesday May 5, 2009	5:30 PM	2 hours	May 5, 2009 at 7:30 PM
Wednesday May 6, 2009	5:30 PM	2 hours	May 6, 2009 at 7:30 PM
Monday May 11, 2009	5:30 PM	2 hours	May 11, 2009 at 7:30 PM
Tuesday May 12, 2009	5:30 PM	2 hours	May 12, 2009 at 7:30 PM
Wednesday May 13, 2009	5:30 PM	2 hours	May 13, 2009 at 7:30 PM
Monday May 18, 2009	5:30 PM	2 hours	May 18, 2009 at 7:30 PM
Tuesday May 19, 2009	5:30 PM	2 hours	May 19, 2009 at 7:30 PM
Wednesday May 20, 2009	5:30 PM	2 hours	May 20, 2009 at 7:30 PM
Tuesday May 26, 2009	5:30 PM	2 hours	May 26, 2009 at 7:30 PM
Wednesday May 27, 2009	5:30 PM	2 hours	May 27, 2009 at 7:30 PM
Monday Jun 1, 2009	5:30 PM	2 hours	Jun 1, 2009 at 7:30 PM
Tuesday Jun 2, 2009	5:30 PM	2 hours	Jun 2, 2009 at 7:30 PM
Wednesday Jun 3, 2009	5:30 PM	2 hours	Jun 3, 2009 at 7:30 PM
Monday Jun 8, 2009	5:30 PM	2 hours	Jun 8, 2009 at 7:30 PM

Tuesday	Jun 9, 2009	5:30 PM	2 hours	Jun 9, 2009 at 7:30 PM
Wednesday	Jun 10, 2009	5:30 PM	2 hours	Jun 10, 2009 at 7:30 PM
Monday	Jun 15, 2009	5:30 PM	2 hours	Jun 15, 2009 at 7:30 PM
Tuesday	Jun 16, 2009	5:30 PM	2 hours	Jun 16, 2009 at 7:30 PM
Wednesday	Jun 17, 2009	5:30 PM	2 hours	Jun 17, 2009 at 7:30 PM
Monday	Jun 22, 2009	5:30 PM	2 hours	Jun 22, 2009 at 7:30 PM
Tuesday	Jun 23, 2009	5:30 PM	2 hours	Jun 23, 2009 at 7:30 PM
Wednesday	Jun 24, 2009	5:30 PM	2 hours	Jun 24, 2009 at 7:30 PM

Summary	Notes
Total Number of Dates: 29	--
Total Time: 58 hours	

▼ CHARGES

Description	Event / Resource	Unit Fee	Units	Tax	Charge
Multi Use / Open Fields - Nonprofit Resident	JPL Softball #492 Hahamongna Multi Purpose Field	\$55.00	58.00	0	\$3,190.00

▼ Payments and Refunds

Receipt #	Date	Charge Description	Resource Event	Payment
1003528.002	Apr 9, 2009	Multi Use / Open Fields - Nonprofit Resident	Hahamongna Multi Purpose Field JPL Softball #492	\$3,190.00

▼ DISCLAIMERS

RULES AND REGULATIONS GOVERNING USE OF CITY RECREATION FACILITIES AND AREAS

1. City recreation facilities are available to community groups for meetings and activities of a recreational, cultural, civic, and educational nature.
2. Reservation permits are nontransferable to other groups or for other recreational facilities. A copy of the approved permit must be kept on-site at all times during an event.
3. The responsible individual to whom the reservation was issued is required to notify the Park Reservations Desk in writing of any cancellation at least ten (10) business days in advance of the reservation date, or forfeit all fees.
4. Failure to utilize any reservation date on confirmed permit without giving five (5) business days advance notice to the Park Reservations Desk may result in cancellation of future reservation privileges.
5. All Fire Department regulations, including the capacity of specific rooms, must be complied with at all times (capacity is posted in rooms).
6. No City property shall be altered or otherwise modified without written authority from the City of Pasadena.
7. The reservee/applicant assumes all liability for damage to or theft of City property by his/her group during the reservation time period.
8. Alcoholic beverages are prohibited in public facilities except as authorized by Pasadena Municipal Code Section 3.24.090.
9. The Park Reservations Desk does not issue permits for holidays. Park sites are available on a first come, first serve basis on holidays.
10. The City of Pasadena will not assume any responsibility for security of exhibits, nor will it provide staff to attend to such exhibits.
11. Groups are requested to observe and help enforce the common rules concerning social behavior; for example, no obscene speech, respect for the personal and property rights of others, avoidance of unnecessary noise which might disturb other groups using the facility or citizens residing near the facility and related areas.
12. Reservee/applicant must comply with City Charter provisions concerning use of park property (Article

XVI). A copy of the City Charter is available in the City Clerk's Office for viewing.

13. Any groups or organizations which charge an admission/fee may be subject to a surcharge not to exceed twenty percent (20%) of the total gross receipts as directed by the City of Pasadena.

14. Patrons are reminded that it is illegal to park automobiles in the park, or block any driveway or entrance leading into or out of a facility or park. These driveways are used for emergency vehicles in case of accidents, fire, etc. Use approved parking areas only.

15. City staff and/or City-authorized staff are authorized to enter any room on park property at any time in performance of duties.

16. The sale or raffle of merchandise, acceptance of donations, or charging for admission are prohibited in facilities and park grounds, unless the City has given specific written approval.

17. Renewal of a reservation will be contingent upon care of property and equipment, and strict observance of all rules and regulations governing the use of said property and equipment.

18. Permittees using the recreation centers and/or related areas and facilities shall not engage in illegal discrimination based on race, color, creed, national origin, ancestry or religion.

19. Groups are required to vacate their reserved facilities on or before the time specified on the permit.

20. Smoking is prohibited in City parks, community centers and recreation centers.

21. A refundable cleaning/damage deposit may be required for the use of certain facilities. The deposit will be refunded if the facilities are not damaged, are left in an orderly condition, and all other regulations have been met.

22. The City requires the user of any premises or facility described in Municipal Code Chapter 3.24 to indemnify or hold harmless the city, its officers, directors or employees from any loss, liability or damage arising out of, as the result of, or in connection with the use of the facility or premises, equipment or services to the city, its officers or employees, including all costs of defending any claim arising as a result thereof. See Pasadena Municipal Code Section 3.24.100. Liability insurance may also be required in accordance with standards followed by City in such cases.

23. If an event generates a large amount of garbage, Permittee is responsible for providing enough garbage bags for collection.

24. Park Safety Specialists can respond to safety-related concerns at parks - dial (626) 744-4241 for assistance.

CANCELLATION POLICY

1. Cancellation notice procedure: Applicant must submit cancellation notice in writing at least ten (10) business days in advance of reservation date to qualify for an 80% partial refund. Mail your written notice to Park Reservations Desk, 175 N. Garfield Ave., Pasadena, CA 91101 or fax to (626)744-6910. Notification date will be the date the Park Reservations Desk receives the written or fax notice.

2. Groups failing to use their permits and/or failing to cancel permits ten (10) business days prior to their reservation date will forfeit their entire reservation fee.

3. Fees for permits may only be refunded due to weather conditions or if City preempts use of the facility. The Parks Reservation Desk must receive written request for such within five (5) business days after the original permit date.

The undersigned has read and on behalf of the Licensee agrees to be bound by this Permit/License and the Terms and Conditions contained herein and attached hereto, and hereby warrants and represents that he/she executes this Permit/License on behalf of the Licensee and has sufficient power, authority and capacity to bind the Licensee with his/her signature.

Signature: _____

Date: _____

Staff Signature: *Romy Gonzalez*

Date: 4-14-09