



Pasadena Parks & Rec  
100 N. Garfield Avenue  
Pasadena, CA 91101  
626-744-4386  
parksandrec@cityofpasadena.net  
<https://www.cityofpasadena.net/parks-and-rec>

## PERMIT #8404

Authorized On: 04/11/2023 09:44 AM

**Title:** JPL Softball

**NOTE:** Local Adult Company Softball League (JPL)

### Location

Hahamongna Watershed Park  
101 Foothill Blvd  
La Canada Flintridge, CA 91011

### Permit Holder

Charles Kaczinski  
4800 OAK GROVE DR  
Pasadena, CA 91109

### Authorized Agent

DeWayne Owney  
626-744-4386  
parksandrec@cityofpasadena.net  
<https://www.cityofpasadena.net/parks-and-rec>

## RESERVATIONS

Location	Facility	Date	Time	Hours	Estimate
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Apr 17th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Apr 18th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Apr 19th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Apr 24th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Apr 25th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Apr 26th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, May 1st 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, May 2nd 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, May 3rd 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, May 8th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, May 9th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, May 10th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, May 15th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, May 16th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, May 17th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, May 22nd 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, May 23rd 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, May 24th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, May 30th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, May 31st 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Jun 5th 2023	05:30 PM-07:30 PM	2.00	\$122.00

Location	Facility	Date	Time	Hours	Estimate
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Jun 6th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Jun 7th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Jun 12th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Jun 13th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Jun 14th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Jun 20th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Jun 21st 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Jun 26th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Jun 27th 2023	05:30 PM-07:30 PM	2.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Jun 28th 2023	05:30 PM-07:30 PM	2.00	\$122.00
				<b>TOTAL:</b>	<b>\$3,782.00</b>

## CHARGES

LOCATION	FACILITY	DESCRIPTION	TOTAL	PAID	BALANCE DUE
Hahamongna Watershed Park	Multi-Purpose Field	Apr 17, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Apr 18, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Apr 19, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Apr 24, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Apr 25, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Apr 26, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	May 1, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	May 2, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	May 3, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	May 8, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	May 9, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	May 10, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	May 15, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	May 16, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	May 17, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	May 22, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	May 23, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	May 24, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	May 30, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	May 31, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Jun 5, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Jun 6, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Jun 7, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Jun 12, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Jun 13, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Jun 14, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00

LOCATION	FACILITY	DESCRIPTION	TOTAL	PAID	BALANCE DUE
Hahamongna Watershed Park	Multi-Purpose Field	Jun 20, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Jun 21, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Jun 26, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Jun 27, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
Hahamongna Watershed Park	Multi-Purpose Field	Jun 28, 2023 5:30 PM-7:30 PM	\$122.00	\$0.00	\$122.00
<b>TOTAL:</b>			<b>\$3,782.00</b>	<b>\$0.00</b>	<b>\$3,782.00</b>

## PROMPT RESPONSES

Location	Facilities	Date	Days
Hahamongna Watershed Park	Multi-Purpose Field	04/17/2023-06/28/2023	Mon-Wed

**#1** - Please provide any additional details regarding any activities and/or equipment that will be used.

**Response:** none

Hahamongna Watershed Park	Multi-Purpose Field	05/30/2023-06/21/2023	Tue, Wed
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**#2** - Please provide any additional details regarding any activities and/or equipment that will be used.

**Response:** none

Hahamongna Watershed Park Multi-Purpose Field 04/17/2023-06/28/2023 Mon-Wed  
**#3** - The individual to whom the permit was issued is required to notify the Facility Reservations Desk in writing of any cancellation. Notification provided to the Reservation Desk shall be by one of the following methods: Email: rsvdesk@cityofpasadena.net In-Person Delivery: Victory Park, 2575 Paloma St., Pasadena, CA 91107 Cancellation date will be the date the written notification is received by the Facility Reservations Desk. The following is the breakdown of the refund: 31+ Calendar days prior to original reservation date: 100% refund 11-30 Calendar days prior to original reservation date: 80% refund 0-10 Calendar days prior to original reservation date: Forfeit all fees

**Response:** Agreed

Hahamongna Watershed Park	Multi-Purpose Field	05/30/2023-06/21/2023	Tue, Wed
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**#4** - The individual to whom the permit was issued is required to notify the Facility Reservations Desk in writing of any cancellation. Notification provided to the Reservation Desk shall be by one of the following methods: Email: rsvdesk@cityofpasadena.net In-Person Delivery: Victory Park, 2575 Paloma St., Pasadena, CA 91107 Cancellation date will be the date the written notification is received by the Facility Reservations Desk. The following is the breakdown of the refund: 31+ Calendar days prior to original reservation date: 100% refund 11-30 Calendar days prior to original reservation date: 80% refund 0-10 Calendar days prior to original reservation date: Forfeit all fees

**Response:** Agreed

Hahamongna Watershed Park	Multi-Purpose Field	04/17/2023-06/28/2023	Mon-Wed
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**#5** - Will fees be collected from attendees?

**Response:** No

Hahamongna Watershed Park	Multi-Purpose Field	05/30/2023-06/21/2023	Tue, Wed
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**#6** - Will fees be collected from attendees?

**Response:** No

Hahamongna Watershed Park	Multi-Purpose Field	04/17/2023-06/28/2023	Mon-Wed
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**#7** - What type of event is this?

**Response:** JPL Adult Softball

Hahamongna Watershed Park	Multi-Purpose Field	05/30/2023-06/21/2023	Tue, Wed
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**#8** - What type of event is this?

**Response:** JPL Adult Softball

Hahamongna Watershed Park	Multi-Purpose Field	04/17/2023-06/28/2023	Mon-Wed
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**#9** - Will you have any food vendors? If yes, specify type. Additional insurance requirements will apply.

**Response:** none

Hahamongna Watershed Park	Multi-Purpose Field	05/30/2023-06/21/2023	Tue, Wed
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**#10** - Will you have any food vendors? If yes, specify type. Additional insurance requirements will apply.

**Response:** none

Hahamongna Watershed Park	Multi-Purpose Field	04/17/2023-06/28/2023	Mon-Wed
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**#11** - Will a grill or any open flame device be used? If yes, specify type. Additional permits may be required.

**Response:** n/a

Hahamongna Watershed Park	Multi-Purpose Field	05/30/2023-06/21/2023	Tue, Wed
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**#12** - Will a grill or any open flame device be used? If yes, specify type. Additional permits may be required.

**Response:** n/a

Hahamongna Watershed Park	Multi-Purpose Field	04/17/2023-06/28/2023	Mon-Wed
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**#13** - Will inflatables be used? i.e. moon bounce, obstacle courses, etc. If yes, reservation must be submitted at least 30 days in advance. Please specify type and dimensions. Additional insurance requirements will apply.

**Response:** none

Hahamongna Watershed Park	Multi-Purpose Field	05/30/2023-06/21/2023	Tue, Wed
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**#14** - Will inflatables be used? i.e. moon bounce, obstacle courses, etc. If yes, reservation must be submitted at least 30 days in advance. Please specify type and dimensions. Additional insurance requirements will apply.

**Response:** none

Hahamongna Watershed Park	Multi-Purpose Field	04/17/2023-06/28/2023	Mon-Wed
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**#15** - Is this reservation being made on behalf of an organization or company?

**Response:** No

Hahamongna Watershed Park	Multi-Purpose Field	05/30/2023-06/21/2023	Tue, Wed
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**#16** - Is this reservation being made on behalf of an organization or company?

**Response:** No

Hahamongna Watershed Park	Multi-Purpose Field	04/17/2023-06/28/2023	Mon-Wed
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**#17** - If yes, specify contact name, address and email.

**Response:** none

Hahamongna Watershed Park	Multi-Purpose Field	05/30/2023-06/21/2023	Tue, Wed
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**#18** - If yes, specify contact name, address and email.

**Response:** none

Hahamongna Watershed Park	Multi-Purpose Field	04/17/2023-06/28/2023	Mon-Wed
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**#19** - Will any other vendors be contracted? i.e. clowns, petting zoo, balloon artist, etc. Additional insurance requirements will apply.

**Response:** none

Hahamongna Watershed Park	Multi-Purpose Field	05/30/2023-06/21/2023	Tue, Wed
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**#20** - Will any other vendors be contracted? i.e. clowns, petting zoo, balloon artist, etc. Additional insurance requirements will apply.

**Response:** none

Hahamongna Watershed Park	Multi-Purpose Field	04/17/2023-06/28/2023	Mon-Wed
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**#21** - Is this reservation open to the public? If yes, please visit [www.cityofpasadena.net/parks-and-rec/special-events](http://www.cityofpasadena.net/parks-and-rec/special-events) for more information.

**Response:** No

Hahamongna Watershed Park	Multi-Purpose Field	05/30/2023-06/21/2023	Tue, Wed
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**#22** - Is this reservation open to the public? If yes, please visit [www.cityofpasadena.net/parks-and-rec/special-events](http://www.cityofpasadena.net/parks-and-rec/special-events) for more information.

**Response:** No

Hahamongna Watershed Park	Multi-Purpose Field	04/17/2023-06/28/2023	Mon-Wed
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**#23** - I acknowledge that I have read and understand the terms of the Refund Policy.

**Response:** Agreed

Hahamongna Watershed Park	Multi-Purpose Field	05/30/2023-06/21/2023	Tue, Wed
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**#24** - I acknowledge that I have read and understand the terms of the Refund Policy.

**Response:** Agreed

Hahamongna Watershed Park	Multi-Purpose Field	04/17/2023-06/28/2023	Mon-Wed
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**#25** - Please specify the brand name, model number, and specifications of the device being utilized and specify the hours and type of amplified sound that will be used. Additional staffing fees apply.

**Response:** none

Hahamongna Watershed Park	Multi-Purpose Field	05/30/2023-06/21/2023	Tue, Wed
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**#26** - Please specify the brand name, model number, and specifications of the device being utilized and specify the hours and type of amplified sound that will be used. Additional staffing fees apply.

**Response:** none

Hahamongna Watershed Park	Multi-Purpose Field	04/17/2023-06/28/2023	Mon-Wed
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**#27** - Will amplified sound be used during this reservation? Additional fees apply. Not applicable to handheld devices or small portable speakers.

**Response:** No

Hahamongna Watershed Park	Multi-Purpose Field	05/30/2023-06/21/2023	Tue, Wed
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**#28** - Will amplified sound be used during this reservation? Additional fees apply. Not applicable to handheld devices or small portable speakers.

**Response:** No

Hahamongna Watershed Park	Multi-Purpose Field	04/17/2023-06/28/2023	Mon-Wed
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**#29** - How many tents and/or canopies will be used? Provide dimensions. More than 400 sq ft of tenting requires a Tent Permit from the Fire Dept. Additional fees apply.

**Response:** none

Hahamongna Watershed Park	Multi-Purpose Field	05/30/2023-06/21/2023	Tue, Wed
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**#30** - How many tents and/or canopies will be used? Provide dimensions. More than 400 sq ft of tenting requires a Tent Permit from the Fire Dept. Additional fees apply.

**Response:** none

**IMPORTANT:** PLEASE TAKE A COPY OF THIS CONTRACT WITH YOU TO YOUR EVENT.

For all questions and/or concerns regarding your permit, please call (626) 744-7500 or email [rsvdesk@cityofpasadena.net](mailto:rsvdesk@cityofpasadena.net)

In consideration for Pasadena Parks, Recreation and Community Services Department agreeing to allow me/us to use the aforementioned facility, I/we agree to comply with all bylaws, rules, and regulations of Pasadena Parks, Recreation and Community Services Department including but not limited to those outlined on the attached schedules, in force for the facility.

Review of this contract, indicates that you accept the terms and conditions of this reservation.