



Pasadena Parks & Rec
 100 N. Garfield Avenue
 Pasadena, CA 91101
 626-744-4386

parksandrec@cityofpasadena.net
<https://www.cityofpasadena.net/parks-and-rec>

PERMIT #13897

Authorized On: 06/19/2024 10:22 AM

Title: JPL Softball

NOTE: 60-80 people

Location

Hahamongna Watershed Park
 101 Foothill Blvd
 La Canada Flintridge, CA 91011

Permit Holder

Charles Kaczinski
 4800 OAK GROVE DR
 Pasadena, CA 91109

Authorized Agent

DeWayne Owney
 626-744-4386
 parksandrec@cityofpasadena.net
<https://www.cityofpasadena.net/parks-and-rec>

RESERVATIONS

Location	Facility	Date	Time	Hours	Estimate
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Jul 1st 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Jul 2nd 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Jul 8th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Jul 9th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Jul 10th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Jul 15th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Jul 16th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Jul 17th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Jul 22nd 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Jul 23rd 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Jul 24th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Jul 29th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Jul 30th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Jul 31st 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Aug 5th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Aug 6th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Aug 7th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Aug 12th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Aug 13th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Aug 14th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Aug 19th 2024	05:30 PM-07:30 PM	2.00	\$128.00

Location	Facility	Date	Time	Hours	Estimate
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Aug 20th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Aug 21st 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Aug 26th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Aug 27th 2024	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Aug 28th 2024	05:30 PM-07:30 PM	2.00	\$128.00
TOTAL:					\$3,328.00

CHARGES

LOCATION	FACILITY	DESCRIPTION	TOTAL PAID	BALANCE DUE
Hahamongna Watershed Park	Multi-Purpose Field	Jul 1, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 2, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 8, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 9, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 10, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 15, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 16, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 17, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 22, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 23, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 24, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 29, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 30, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 31, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 5, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 6, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 7, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 12, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 13, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 14, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 19, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 20, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 21, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 26, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 27, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 28, 2024 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
TOTAL:			\$3,328.00 \$0.00	\$3,328.00

PROMPT RESPONSES

Location	Facilities	Date	Days
Hahamongna Watershed Park	Multi-Purpose Field	07/01/2024-07/02/2024	Mon, Tue

#1 - Please provide any additional details regarding any activities and/or equipment that will be used.

Response: none

Hahamongna Watershed Park Multi-Purpose Field 07/08/2024-08/28/2024 Mon-Wed

#2 - Please provide any additional details regarding any activities and/or equipment that will be used.

Response: none

Hahamongna Watershed Park Multi-Purpose Field 07/01/2024-07/02/2024 Mon, Tue

#3 - The individual to whom the permit was issued is required to notify the Facility Reservations Desk in writing of any cancellation. Notification provided to the Reservation Desk shall be by one of the following methods: Email: rsvdesk@cityofpasadena.net In-Person Delivery: Victory Park, 2575 Paloma St., Pasadena, CA 91107 Cancellation date will be the date the written notification is received by the Facility Reservations Desk. The following is the breakdown of the refund: 31+ Calendar days prior to original reservation date: 100% refund 11-30 Calendar days prior to original reservation date: 80% refund 0-10 Calendar days prior to original reservation date: Forfeit all fees

Response: Agreed

Hahamongna Watershed Park Multi-Purpose Field 07/08/2024-08/28/2024 Mon-Wed

#4 - The individual to whom the permit was issued is required to notify the Facility Reservations Desk in writing of any cancellation. Notification provided to the Reservation Desk shall be by one of the following methods: Email: rsvdesk@cityofpasadena.net In-Person Delivery: Victory Park, 2575 Paloma St., Pasadena, CA 91107 Cancellation date will be the date the written notification is received by the Facility Reservations Desk. The following is the breakdown of the refund: 31+ Calendar days prior to original reservation date: 100% refund 11-30 Calendar days prior to original reservation date: 80% refund 0-10 Calendar days prior to original reservation date: Forfeit all fees

Response: Agreed

Hahamongna Watershed Park Multi-Purpose Field 07/01/2024-07/02/2024 Mon, Tue

#5 - Will fees be collected from attendees?

Response: No

Hahamongna Watershed Park Multi-Purpose Field 07/08/2024-08/28/2024 Mon-Wed

#6 - Will fees be collected from attendees?

Response: No

Hahamongna Watershed Park Multi-Purpose Field 07/01/2024-07/02/2024 Mon, Tue

#7 - What type of event is this?

Response: JPL Softball

Hahamongna Watershed Park Multi-Purpose Field 07/08/2024-08/28/2024 Mon-Wed

#8 - What type of event is this?

Response: JPL Softball

Hahamongna Watershed Park Multi-Purpose Field 07/01/2024-07/02/2024 Mon, Tue

#9 - Will you have any food vendors? If yes, specify type. Additional insurance requirements will apply.

Response: none

Hahamongna Watershed Park Multi-Purpose Field 07/08/2024-08/28/2024 Mon-Wed

#10 - Will you have any food vendors? If yes, specify type. Additional insurance requirements will apply.

Response: none

Hahamongna Watershed Park Multi-Purpose Field 07/01/2024-07/02/2024 Mon, Tue

#11 - Will a grill or any open flame device be used? If yes, specify type. Additional permits may be required.

Response: n/a

Hahamongna Watershed Park Multi-Purpose Field 07/08/2024-08/28/2024 Mon-Wed

#12 - Will a grill or any open flame device be used? If yes, specify type. Additional permits may be required.

Response: n/a

Hahamongna Watershed Park Multi-Purpose Field 07/01/2024-07/02/2024 Mon, Tue

#13 - Will inflatables be used? i.e. moon bounce, obstacle courses, etc. If yes, reservation must be submitted at least 30 days in advance. Please specify type and dimensions. Additional insurance requirements will apply.

Response: none

Hahamongna Watershed Park Multi-Purpose Field 07/08/2024-08/28/2024 Mon-Wed
#14 - Will inflatables be used? i.e. moon bounce, obstacle courses, etc. If yes, reservation must be submitted at least 30 days in advance. Please specify type and dimensions. Additional insurance requirements will apply.

Response: none

Hahamongna Watershed Park Multi-Purpose Field 07/01/2024-07/02/2024 Mon, Tue
#15 - Is this reservation being made on behalf of an organization or company?

Response: No

Hahamongna Watershed Park Multi-Purpose Field 07/08/2024-08/28/2024 Mon-Wed
#16 - Is this reservation being made on behalf of an organization or company?

Response: No

Hahamongna Watershed Park Multi-Purpose Field 07/01/2024-07/02/2024 Mon, Tue
#17 - If yes, specify contact name, address and email.

Response: none

Hahamongna Watershed Park Multi-Purpose Field 07/08/2024-08/28/2024 Mon-Wed
#18 - If yes, specify contact name, address and email.

Response: none

Hahamongna Watershed Park Multi-Purpose Field 07/01/2024-07/02/2024 Mon, Tue
#19 - Will any other vendors be contracted? i.e. equipment rentals, petting zoo, balloon artist, etc. Additional insurance requirements will apply.

Response: none

Hahamongna Watershed Park Multi-Purpose Field 07/08/2024-08/28/2024 Mon-Wed
#20 - Will any other vendors be contracted? i.e. equipment rentals, petting zoo, balloon artist, etc. Additional insurance requirements will apply.

Response: none

Hahamongna Watershed Park Multi-Purpose Field 07/01/2024-07/02/2024 Mon, Tue
#21 - Is this reservation open to the public? If yes, please visit www.cityofpasadena.net/parks-and-rec/special-events for more information.

Response: No

Hahamongna Watershed Park Multi-Purpose Field 07/08/2024-08/28/2024 Mon-Wed
#22 - Is this reservation open to the public? If yes, please visit www.cityofpasadena.net/parks-and-rec/special-events for more information.

Response: No

Hahamongna Watershed Park Multi-Purpose Field 07/01/2024-07/02/2024 Mon, Tue
#23 - I acknowledge that I have read and understand the terms of the Refund Policy.

Response: Agreed

Hahamongna Watershed Park Multi-Purpose Field 07/08/2024-08/28/2024 Mon-Wed
#24 - I acknowledge that I have read and understand the terms of the Refund Policy.

Response: Agreed

Hahamongna Watershed Park Multi-Purpose Field 07/01/2024-07/02/2024 Mon, Tue
#25 - Please specify the brand name, model number, and specifications of the device being utilized and specify the hours and type of amplified sound that will be used. Additional staffing fees apply.

Response: none

Hahamongna Watershed Park Multi-Purpose Field 07/08/2024-08/28/2024 Mon-Wed
#26 - Please specify the brand name, model number, and specifications of the device being utilized and specify the hours and type of amplified sound that will be used. Additional staffing fees apply.

Response: none

Hahamongna Watershed Park Multi-Purpose Field 07/01/2024-07/02/2024 Mon, Tue

#27 - Will amplified sound be used during this reservation? Additional fees apply. Not applicable to handheld devices or small portable speakers.

Response: No

Hahamongna Watershed Park Multi-Purpose Field 07/08/2024-08/28/2024 Mon-Wed

#28 - Will amplified sound be used during this reservation? Additional fees apply. Not applicable to handheld devices or small portable speakers.

Response: No

Hahamongna Watershed Park Multi-Purpose Field 07/01/2024-07/02/2024 Mon, Tue

#29 - How many tents and/or canopies will be used? Provide dimensions. More than 400 sq ft of tenting requires a Tent Permit from the Fire Dept. Additional fees apply.

Response: none

Hahamongna Watershed Park Multi-Purpose Field 07/08/2024-08/28/2024 Mon-Wed

#30 - How many tents and/or canopies will be used? Provide dimensions. More than 400 sq ft of tenting requires a Tent Permit from the Fire Dept. Additional fees apply.

Response: none

IMPORTANT: PLEASE TAKE A COPY OF THIS CONTRACT WITH YOU TO YOUR EVENT.

For all questions and/or concerns regarding your permit, please call (626) 744-7500 or email rsvdesk@cityofpasadena.net

In consideration for Pasadena Parks, Recreation and Community Services Department agreeing to allow me/us to use the aforementioned facility, I/we agree to comply with all bylaws, rules, and regulations of Pasadena Parks, Recreation and Community Services Department including but not limited to those outlined on the attached schedules, in force for the facility.

Review of this contract, indicates that you accept the terms and conditions of this reservation.