



Pasadena Parks & Rec  
 100 N. Garfield Avenue  
 Pasadena, CA 91101  
 626-744-4386

parksandrec@cityofpasadena.net  
<https://www.cityofpasadena.net/parks-and-rec>

# PERMIT #17850

Authorized On: 07/03/2025 03:50 PM

**Title:** JPL Softball

**NOTE:** July 1st-2nd-28th-29th & 30th are not available, due to permit in the system. JPL Softball 60-80 people

<b>Location</b>	<b>Permit Holder</b>	<b>Authorized Agent</b>
Hahamongna Watershed Park 101 Foothill Blvd La Canada Flintridge, CA 91011	Charles Kaczinski 4800 OAK GROVE DR Pasadena, CA 91109	DeWayne Owney 626-744-4386 parksandrec@cityofpasadena.net <a href="https://www.cityofpasadena.net/parks-and-rec">https://www.cityofpasadena.net/parks-and-rec</a>

## RESERVATIONS

Location	Facility	Date	Time	Hours	Estimate
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Jul 7th 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Jul 8th 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Jul 9th 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Jul 14th 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Jul 15th 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Jul 16th 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Jul 21st 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Jul 22nd 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Jul 23rd 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Aug 4th 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Aug 5th 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Aug 6th 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Aug 11th 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Aug 12th 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Aug 13th 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Aug 18th 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Aug 19th 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Aug 20th 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Mon, Aug 25th 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Tue, Aug 26th 2025	05:30 PM-07:30 PM	2.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Wed, Aug 27th 2025	05:30 PM-07:30 PM	2.00	\$128.00

Location	Facility	Date	Time	Hours	Estimate
<b>TOTAL:</b>					\$2,688.00

## CHARGES

LOCATION	FACILITY	DESCRIPTION	TOTAL PAID	BALANCE DUE
Hahamongna Watershed Park	Multi-Purpose Field	Jul 7, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 8, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 9, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 14, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 15, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 16, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 21, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 22, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Jul 23, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 4, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 5, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 6, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 11, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 12, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 13, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 18, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 19, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 20, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 25, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 26, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
Hahamongna Watershed Park	Multi-Purpose Field	Aug 27, 2025 5:30 PM-7:30 PM	\$128.00 \$0.00	\$128.00
<b>TOTAL:</b>			\$2,688.00 \$0.00	\$2,688.00

## PROMPT RESPONSES

Location	Facilities	Date	Days
Hahamongna Watershed Park	Multi-Purpose Field	07/07/2025-08/27/2025	Mon-Wed

#1 - Please provide any additional details regarding any activities and/or equipment that will be used.

**Response:** none

Location	Facilities	Date	Days
Hahamongna Watershed Park	Multi-Purpose Field	07/07/2025-08/27/2025	Mon-Wed

#2 - The individual to whom the permit was issued is required to notify the Facility Reservations Desk in writing of any cancellation. Notification provided to the Reservation Desk shall be by one of the following methods: Email: rsvdesk@cityofpasadena.net In-Person Delivery: Victory Park, 2575 Paloma St., Pasadena, CA 91107 Cancellation date will be the date the written notification is received by the Facility Reservations Desk. The following is the breakdown of the refund: 31+ Calendar days prior to original reservation date: 100% refund 11-30 Calendar days prior to original reservation date: 80% refund 0-10 Calendar days prior to original reservation date: Forfeit all fees

**Response:** Agreed

Location	Facilities	Date	Days
Hahamongna Watershed Park	Multi-Purpose Field	07/07/2025-08/27/2025	Mon-Wed

#3 - Will fees be collected from attendees?

**Response:** No

Hahamongna Watershed Park #4 - What type of event is this?	Multi-Purpose Field	07/07/2025-08/27/2025	Mon-Wed
<b>Response:</b> JPL Softball			
Hahamongna Watershed Park #5 - Will you have any food vendors? If yes, specify type. Additional insurance requirements will apply.	Multi-Purpose Field	07/07/2025-08/27/2025	Mon-Wed
<b>Response:</b> none			
Hahamongna Watershed Park #6 - Will a grill or any open flame device be used? If yes, specify type. Additional permits may be required.	Multi-Purpose Field	07/07/2025-08/27/2025	Mon-Wed
<b>Response:</b> n/a			
Hahamongna Watershed Park #7 - Will inflatables be used? i.e. moon bounce, obstacle courses, etc. If yes, reservation must be submitted at least 30 days in advance. Please specify type and dimensions. Additional insurance requirements and a deposit fee will apply.	Multi-Purpose Field	07/07/2025-08/27/2025	Mon-Wed
<b>Response:</b> none			
Hahamongna Watershed Park #8 - Is this reservation being made on behalf of an organization or company?	Multi-Purpose Field	07/07/2025-08/27/2025	Mon-Wed
<b>Response:</b> No			
Hahamongna Watershed Park #9 - If yes, specify contact name, address and email.	Multi-Purpose Field	07/07/2025-08/27/2025	Mon-Wed
<b>Response:</b> none			
Hahamongna Watershed Park #10 - Will any other vendors be contracted? i.e. equipment rentals, petting zoo, balloon artist, etc. Additional insurance requirements and fees will apply.	Multi-Purpose Field	07/07/2025-08/27/2025	Mon-Wed
<b>Response:</b> none			
Hahamongna Watershed Park #11 - Is this reservation open to the public? If yes, please visit <a href="http://www.cityofpasadena.net/parks-and-rec/special-events">www.cityofpasadena.net/parks-and-rec/special-events</a> for more information.	Multi-Purpose Field	07/07/2025-08/27/2025	Mon-Wed
<b>Response:</b> No			
Hahamongna Watershed Park #12 - I acknowledge that I have read and understand the terms of the Refund Policy.	Multi-Purpose Field	07/07/2025-08/27/2025	Mon-Wed
<b>Response:</b> Agreed			
Hahamongna Watershed Park #13 - Please specify the brand name, model number, and specifications of the device being utilized and specify the hours and type of amplified sound that will be used. Additional staffing fees apply.	Multi-Purpose Field	07/07/2025-08/27/2025	Mon-Wed
<b>Response:</b> none			
Hahamongna Watershed Park #14 - Will amplified sound be used during this reservation? Additional fees apply. Not applicable to handheld devices or small portable speakers.	Multi-Purpose Field	07/07/2025-08/27/2025	Mon-Wed
<b>Response:</b> No			
Hahamongna Watershed Park #15 - How many tents and/or canopies will be used? Provide dimensions. More than 400 sq ft of tenting requires a Tent Permit from the Fire Dept. Additional fees apply.	Multi-Purpose Field	07/07/2025-08/27/2025	Mon-Wed
<b>Response:</b> none			

**IMPORTANT: PLEASE TAKE A COPY OF THIS CONTRACT WITH YOU TO YOUR EVENT.**

For all questions and/or concerns regarding your permit, please call (626) 744-7500 or email [rsvdesk@cityofpasadena.net](mailto:rsvdesk@cityofpasadena.net)

In consideration for Pasadena Parks, Recreation and Community Services Department agreeing to allow me/us to use the aforementioned facility, I/we agree to comply with all bylaws, rules, and regulations of Pasadena Parks, Recreation and Community Services Department including but not limited to those outlined on the attached schedules, in force for the facility.

Review of this contract, indicates that you accept the terms and conditions of this reservation.